

PARISH OF GRAVENHURST

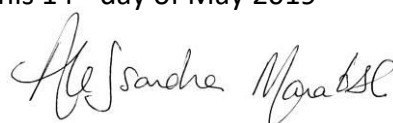
Notice of Statutory Meeting of Parish Council

Dear Sir/Madam,

I hereby give notice that a Statutory Meeting of the GRAVENHURST PARISH COUNCIL will be held at the Gravenhurst Village Hall on Monday, 20th May 2019, commencing at 20:15hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 14th day of May 2019



Ms. A Marabese - Clerk to Gravenhurst Parish Council

Distribution: All Councillors
Ward Councillor
Village Notice Board

AGENDA

No.	Description	Time
6838.	Election of Chairman for 2019/2020	20:15
6839.	Election of Vice Chairman for 2019/2020	20:18
6840.	Apologies for absence	20:21
6841.	Chairman's announcements a. Reminder on public session parameters b. To approval extension to meeting finish time	20:23
6842.	Members interests; a. To receive declarations of interest from councillors on items on the agenda. b. To receive written requests for dispensations for disclosable pecuniary interests (if any). c. To grant any requests for dispensation as appropriate.	20:25

PUBLIC SESSION

6843.	The Chairman will suspend Standing Orders for a period of up to 15 minutes; a. To receive report from our Ward Councillor. b. To receive reports from Neighbourhood Plan Steering Group. c. To allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.	20:27
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MINUTES

6844.	Adoption of minutes of the Ordinary Meeting of Gravenhurst Parish Council held on Monday, 1 st April 2019.	20:42
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Note: all timings, if shown, are approximate

COUNCILLOR RESPONSIBILITIES, PROCEDURES AND POLICIES

6845.	To consider applications received for co-option.	20:45
6846.	To consider Councillor areas of responsibility: a. Personnel Committee b. Neighbourhood Plan liaison c. Recreation Ground d. Allotments e. Cemetery f. IT g. Highways and Lighting h. Planning	20:50
6847.	To consider adoption of GPC Code of Conduct v1.0	20:55
6848.	To review and approve GPC Dispensations Policy and to resolve that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).	20:58
6849.	To review and approve GPC Personnel Committee Terms of Reference	21:01
6850.	To review and approve Neighbourhood Plan Steering Group Terms of Reference	21:04

CLERKS REPORT

6851.	Review of Clerks report	21:07
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PLANNING AND HOUSING

6852.	Planning applications to consider; a. None received at time of issuing agenda.	21:12
6853.	Neighbourhood Plan – Proposal of any issues requiring Parish Council consideration. a. To consider funding request from Neighbourhood Plan steering group to cover the cost of consultancy which will not be covered by any grant funds (£1,676).	21:12
6854.	To consider response to Flitton, Greenfield and Pulloxhill Neighbourhood Plan Consultation. <i>Comments by 17/06/19.</i>	21:17

ENVIRONMENT AND LEISURE

6855.	To consider recommendation from A&B Gardening that the tree/shrub growing in the centre of the traffic island at the Shillington end of the village be coppiced down to the same level as the ground covering shrubs at no additional cost to the Parish Council.	21:22
6856.	To consider action to be taken regarding report of dumping of garden rubbish next to the footpath leading to the recreation ground behind the houses surrounding the church.	21:25
6857.	To consider management of recreation ground (if information available)	21:30

HIGHWAYS AND LIGHTING

6858.	To consider response to resident feedback on proposed road markings on Clophill Road as part of the RMF 2018/2019 approved project.	21:40
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Note: all timings, if shown, are approximate

6859.	To consider request from resident to remove the top of the redundant telegraph pole opposite the end of High Street as it casts a shadow along Barton Road. Suggestion made to leave the bottom 6ft of the pole as it seems to be used as an unofficial noticeboard.	21:43
6860.	To consider how to respond to reports of speeding on Campton Road.	21:46
6861.	To consider how to respond to request from resident that GPC contact Gravenhurst Academy regarding putting bins away after collection especially during the summer holidays.	21:50

CEMETERY

6862.	To consider request from Mrs P Willett to bury the ashes of the late Pauline Lilley who lived in Gravenhurst as a child and moved to the USA 45 years ago.	21:53
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OTHER MATTERS

6863.	Cllr Brewer to provide update from last Police Priority Setting Meeting.	21:58
6864.	To consider attendance at Community Priority Setting Meeting on Wednesday 26 th June starting at 19:00 at Bedfordshire Police HQ.	22:03
6865.	To consider attendance at Police and Crime commissioners Annual Parish Conference on Tuesday 1 st October at The Rufus Centre, Flitwick.	22:06
6866.	To consider request from Annual Parish Meeting that the Parish Council co-ordinate the collation of a Village Welcome Pack and assist in organising a volunteer event.	22:09
6867.	To consider response to request from NALC and BATPC regarding the Department for Transport new consultation on the vehicle operator licensing system. <i>Response by 11th June 2019</i>	22:15
6868.	Gallop 2019 – To consider GPC attendance at the event	22:18

FINANCE MATTERS

6869.	To review and approve insurance policy renewal for 2019/2020	22:23
6870.	To approve changes required to bank mandate – remove old and add new councillors.	22:28
6871.	To approve bank reconciliation(s).	22:31
6872.	To approve payments to be made.	22:34
6873.	To approve monthly direct debit payment.	22:37
6874.	To receive and approve the Internal Auditor report and any recommendations.	22:40
6875.	To complete and approve the Annual Governance Statement 2018/2019. <i>To be signed by Chair and Clerk.</i>	22:43
6876.	To approve the Annual Accounting Statements 2018/2019 as presented by the Clerk and RFO. <i>To be signed by the Chair.</i>	22:46

MEETING CLOSE

6877.	Close of meeting.	22:50
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NEXT PARISH COUNCIL MEETINGS - The next two proposed Parish Council meetings will be Ordinary Meetings on 17th June 2019 and 15th July 2019. The cut-off time for the receipt of papers for the June meeting agenda is 5 p.m. on Wednesday 5th June 2019.

Note: all timings, if shown, are approximate