

PARISH OF GRAVENHURST

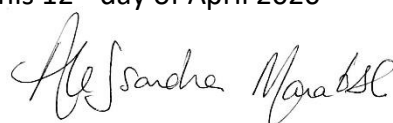
Notice of Ordinary Meeting of the Parish Council

Dear Sir/Madam,

I hereby give notice that an Ordinary Meeting of the GRAVENHURST PARISH COUNCIL will be held virtually via videolink* on Monday, 18th May 2020, commencing at 19:00hrs.

All members of the Council are hereby summoned to participate for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 12th day of April 2020



Ms. A Marabese - Clerk to Gravenhurst Parish Council

Distribution: All Councillors, Ward Councillor, Village Notice Board and Parish Council Website

*Zoom link: <https://zoom.us/join> - Meeting ID: 841 7412 3186 - Password: 021578
Those not able to join the meeting via a computer link should contact the Clerk prior to the meeting to discuss alternative participation arrangements.

AGENDA

No.	Description	Time
7099.	Apologies for absence	19:00
7100.	Chairman's announcements	19:03
7101.	Members interests; a. To receive declarations of interest from councillors on items on the agenda. b. To receive written requests for dispensations for disclosable pecuniary interests (if any). c. To grant any requests for dispensation as appropriate.	19:08

PUBLIC SESSION

7102.	The Chairman will suspend Standing Orders for a period of up to 15 minutes; a. To receive report from our Ward Councillor. b. To receive reports from the Neighbourhood Plan Steering Group. c. To allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.	19:11
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MINUTES

7103.	Adoption of minutes of the Ordinary Meeting of Gravenhurst Parish Council held on Wednesday, 25 th March 2020.	19:26
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CLERKS REPORT & MATTERS ARISING

7104.	To request clarification on matters arising and items within the Clerks report.	19:29
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PLANNING AND HOUSING

7105.	Planning applications to consider: a. None	19:35
7106.	To confirm decision made referring to: a. CB/20/00689/FULL - 35 Clophill Road, MK45 4JH - Two storey front and single storey rear extension. New garage to frontage of site. <i>Decision made to object</i>	19:35
7107.	Update from Cllr Sibley on communication with developers on behalf of residents concerning issues with construction work at 7-37 Barton Road.	19:38
7108.	Neighbourhood Plan – Proposal of any issues requiring Parish Council consideration. a. Confirmation of decision made by CBC that the Draft NP does not require SEA screening.	19:43

ENVIRONMENT AND LEISURE

7109.	Recreation Ground a. Consider quotations for maintenance and remedial work (including playground inspection report).	19:46
7110.	Update on meetings regarding 'Dumping of Garden Waste' on GPC land by Cllr Brewer and agreement on actions.	19:49
7111.	To receive update on allotments and consider any actions required. a. Tenant update to be provided by Clerk b. Update on clearing of trees, hedging, strimming of plots and ploughing and to approve additional expenditure for clearing of plots. c. To consider request to install signage at allotment entrance indicating that access to the allotments is for plot holders only and that the private road and is to be used by residents and allotment plot holders only.	19:52

HIGHWAYS AND LIGHTING

7112.	To consider issuing instruction to upgrade next set of street lights as per allocated budget.	19:57
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CEMETERY

7113.	To approve membership of the ICCM at a cost of £95 per year.	20:00
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PROCEDURES AND POLICIES

7114.	To consider co-option requests	20:03
7115.	To approve Social Media Policy v1.0.	20:06
7116.	To approve Standing Orders v1.3	20:09
7117.	To re-approve procedures not requiring updates: a. Dispensation Guidance v1.0 and Dispensation Form v1.1 b. Personnel Committee Terms of Reference v1.1 c. Neighbourhood Plan Terms of Reference v1.1	20:12

Note: all timings, if shown, are approximate

7118.	To receive update on Clerks Performance Review via Personnel Committee and agree on any actions required.	20:15
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OTHER MATTERS

7119.	To consider actions required to protect timber triptych war memorial housed in Methodist Chapel and ensuing insurance implications.	20:20
7120.	CoGs update.	20:23

FINANCE MATTERS

7121.	To review 2019-2020 financial summary	20:26
7122.	To approve 2020-2021 budget amendments	20:29
7123.	To review earmarked reserves and approve amendments	20:32
7124.	To review asset register	20:35
7125.	To approve parish council insurance renewal due on 1 st June 2020.	20:38
7126.	To approve bank reconciliation(s).	20:41
7127.	To approve payments to be made and note amendment made to payment number 347 previously approved.	20:44
7128.	To approve standing orders and direct debit payments for financial year 2020-2021	20:47

MEETING CLOSE

7129.	Close of meeting.	20:50
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NEXT PARISH COUNCIL MEETINGS - The next two proposed Parish Council meetings will be an Ordinary Meetings on 15th June 2020 and 20th July 2020. The cut-off time for the receipt of papers for the June meeting agenda is 5 p.m. on Wednesday 3rd June 2020.