

GRAVENHURST PARISH COUNCIL

At an Ordinary Meeting of Gravenhurst Parish Council held at the Village Hall, Gravenhurst on Monday, 17th June 2019.

Present: Councillors: N Lockey (Chairman), R Brewer, P Robertson, C Tearle
and A Thaneja
Ward Councillor: A Graham
Clerk: A Marabese
Public: 1 member of the public

Meeting commenced at 20:17

6878. Apologies for absence

Apologies were received and accepted from Cllr Sibley.

6879. Chairman's announcements

- a. Reminder given on public session parameters.
- b. Meeting expected to finish on time therefore no extension required at present.
- c. Reminder given to all regarding data protection and privacy

6880. Members interest

- a. To receive declarations of interest from councillors on items on the agenda
None received
- b. To receive written requests for dispensations for disclosable pecuniary interests
Cllr Lockey submitted a dispensation request form.
- c. To grant any requests for dispensation as appropriate
The Clerk granted Cllr Lockey a dispensation to participate in meeting discussions (but not to vote) concerning issues involving the Pre-School Pippins, the Village Hall and the Gravenhurst WI until May 2023.

PUBLIC SESSION

6881. The Chairman suspended Standing Orders at 20:20 to receive reports from Ward Councillor Graham, the Neighbourhood Plan Steering Group and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.

- a. Cllr Graham reported the following:
 - Orchard Close and Barton Road developments – no update.
 - Barton Road – Closure later this year due to Anglian Water pipe replacement.
 - Local Plan – The new inspectors have questioned appendix 7 of the Local Plan which identifies land for future large developments. CBC has agreed to remove appendix 7 from the Local Plan. As a result a further hearing date will take place in July to review this matter in full.
- b. Mr Blackwell reported the following on behalf of the NP Steering Group:
 - Main focus of the group is on writing the plan, a copy of which has been circulated to GPC.
 - BRCC and Greensands will be at the Gallop for the next stage of input into the Green Infrastructure Plan.
 - An application has been submitted for grant funds.
 - The consultant Sally Chapman will be on board as soon as the grant has been accepted.
 - Next meeting will be on 20th June

- c. Members of the public addressed the Council as follows:
- Does CBC have a deliverable 5 year housing supply? AG – CBC say that at present they do but this mis-match with developer opinion is due to the 'buffer percentage' required. CBC believes that this should be 10% whilst developers argue that this should be 20%.

Standing orders re-instated at 20:30.

MINUTES

6882. Adoption of minutes of the Annual Meeting of Gravenhurst Parish Council held on Monday, 20th May 2019

Proposed Cllr Tearle/Seconded Cllr Robertson. Resolved that the minutes of the Parish Council Meeting held on 20th May 2019 having been previously circulated, were taken as read and signed as a correct record. Carried

CLERKS REPORT

6883. Review of the Clerks report - points to note:

- a. Barton Road development – A complaint has been received from a resident concerning the overgrown verge along the entrance to the proposed development as the vegetation is encroaching on neighbouring properties.
It was agreed that the Clerk would write to the landowner.
- b. Allotments – Plot layout
It was agreed that a working party would meet on the allotments on 8th July to layout plots and assess current plot sizes.
- c. Flooding outside Chestnut House. Problems continue but no resolution from CBC.
It was agreed that Cllr Graham would follow this up with CBC.
- d. Village welcome packs – Email requests for information sent to all village organisations. 2 responses received so far.
- e. Village organisation volunteers - Email sent to GNP steering group requesting that they look after the volunteer requests and signup sheets at the Gallop. Response pending.
- f. Southern Electric – Issue with May billing identified and reported to SSE. Direct debit is on hold pending correct billing.
- g. Barclays Bank – Confirmation received that mandate changes have been actioned.

PLANNING AND HOUSING

6884. Planning applications to consider
None received.

6885. Neighbourhood Plan
None received.

ENVIRONMENT AND LEISURE

6886. To consider location and installation cost of new noticeboard on recreation ground.
Proposed Cllr Lockey/Seconded Cllr Tearle. Resolved to approve the installations of a noticeboard already purchased near the entrance to the Recreation Ground and to the right of existing bins by A & B Gardening at a cost of £194.80+VAT. Carried

6887. To consider management of recreation ground.
Cllr Lockey has been in contact with Mr Watson and he has confirmed that he will be writing to the Clerk with recommendations shortly.

6888. To review Recreation Ground play area inspection report and consider recommendations.

The Clerk advised that some items on the report were listed as Medium to High risk and required review and recommended action. *It was agreed that the Clerk and Cllr Robertson would review the report and present recommendations at the next meeting.*

6889. To consider how to deal with dog fouling within fenced play area on recreation ground.
Cllr Robinson suggested that now that the gate to the play area had been fixed dogs would be unable to enter. Appropriate signage is required and will be included in recommendations to be made to GPC at the next meeting.
6890. To consider grass cutting of entrance track and communal areas on allotments.
It was agreed that a working party would address grass cutting prior to the site visit on 8th July.

HIGHWAYS AND LIGHTING

6891. Update on speed reduction banners.
Gravenhurst Academy has agreed to design signage for the speed reduction banners. Speed reduction banners erected in the village should not be an issue if all local residents are on board with what is trying to be achieved. If CBC receives any complaints of these signs/banners being a distraction to users of the highway they would request that they are removed. *The Clerk will write an article for the Grapevine prior to installation.*
6892. To consider commencement of LED street light replacement programme.
Proposed Cllr Brewer/Seconded Cllr Thaneja. Resolved that Andy Muscott Ltd be instructed to commence LED street lighting replacement on Clophill Road and Barton Road up to a value of £1700.00+VAT. Carried

CEMETERY

6893. Update from Clerk.
Focus will be on Cemetery issues once allotment tasks completed.

PROCEDURES AND POLICIES

6894. To review 2019/2020 meeting dates
Councillors noted the change made to the March 2020 meeting which would now be held on 30th March.
6895. To consider publication of parish council contact details on websites and in the Grapevine.
Proposed Cllr Tearle/Seconded Cllr Lockey. Resolved that telephone contact details both online and in the Grapevine be provided for only the Clerk, Chair and Vice-Chair, and that councillor .gov.uk emails be provided for all. Carried

OTHER MATTERS

6896. To consider taking part in the VE Day 75 celebrations
It was agreed that the Clerk would write to local organisations asking them to form a committee to consider options for VE Day 75 celebrations.
6897. To consider resident feedback on removal of BT telephone kiosk
An article was placed in the most recent edition of the Grapevine requesting feedback on the BT telephone kiosk. All resident feedback to date has requested the removal of the kiosk.
Proposed Cllr Lockey/Seconded Cllr Brewer. Resolved (based on feedback received) to request that CBC and BT remove the telephone kiosk located on the High Street. Carried
6898. To consider co-option requests
None received. Article was placed in the most recent Grapevine and the vacancy is listed on the Parish Council website.

FINANCE MATTERS

6899. To consider moving bank account from Barclays to an alternative supplier.
Proposed Cllr Robertson/Seconded Cllr Tearle. Resolved to move bank account to Unity Trust accepting a monthly cost of £6. Carried

6900. To review year to date actual spend v budget
Councillors noted the content of the report provided by the Clerk.
6901. To approve bank reconciliation(s).
Proposed Cllr Robbertson/Seconded Cllr Tearle. Resolved that the bank reconciliation to 26th May 2019 as presented to Council be approved. Carried
6902. To approve payments to be made.
Proposed Cllr Tearle/Seconded Cllr Robertson. Resolved that payments as presented to Council be approved. Carried

Payments requested with distribution of agenda			
299	Wicksteed Leisure Ltd	Recreation Ground - Playgroud inspection	£54.00
300	Paul Robinson	Recreation Ground - Fence repair	£13.25
Payments requested after distribution of agenda			
301	A Marabese	Salary (June & May overtime)	
302	Andy Muskett Ltd	Q1 Lighting maintenance	£117.00
303	ACM Business Services Ltd	Clerk Telecoms Jan - June	£96.00
304	A & B Gardening Ltd	May Grass Cuts	£588.00

MEETING CLOSE

6903. Close of meeting
There being no further business the meeting was declared closed at 21:50pm
Certified a true copy of the Minutes of the Parish
Council Meeting held on 17th June 2019

Signed
(Chairperson)

Date